

**The West Virginia State Bar  
Young Lawyer Section Executive Committee Meeting  
Canaan Valley Resort  
Davis, West Virginia  
October 19, 2019**

**MINUTES**

**Members present:** Chairperson Nicole Cofer, Vice-Chairperson Eric Hayhurst, Secretary Angela Brunnicardi-Doss, Dane Henry, Rob Zak, Matthew Bradford, William Duty, Lauren Estep, Lindsey McIntosh, Laci Browning, Joni Nichols, Lori Counts, Ashton Bias, Hilary Bright, Taylor Coplin, Katie Marcum, Rachel Cornell, Samantha Koreski

1. **Call to Order** – The meeting was called to Order at 9:05 a.m. by Secretary Brunnicardi-Doss.
2. **Ascertainment of Quorum** – A quorum was present.
3. **Review/Approval of Minutes from July 19, 2019 Meeting in Elkins, WV**

Secretary Brunnicardi-Doss disseminated the minutes from the July 27, 2019 YLS Executive Committee meeting, which was held in Elkins, West Virginia.

**ACTION TAKEN:** Ms. Nichols moved to approve the minutes from the aforementioned meeting. Mr. Zak seconded the Motion. There was unanimous approval of the motion by the members present.

**4. Reports of Officers:**

- A. Chairperson Cofer relayed the report from Tyler Gordon since he could not attend. WVU College of Law Student Bar Association thanks YLSEC for the monetary donation at its golf tournament. Admin at WVU College of Law will be sending YLSEC information for new law school grads, so we can draft a letter about our organization and send it to WVU College of Law to be disseminated via email to upcoming graduates. Tyler reported positive and happy feedback from the recent lunchtime lecture series given by Eric Hayhurst.
- B. Vice-Chairperson Hayhurst attended the ABA conference, giving the YLSEC updates on information gained from this event.
- C. Secretary Brunnicardi-Doss had no new report.

**5. Update on Board of Governors' Meeting – Chairperson Cofer**

- A. Chairperson Cofer and Tom Scarr, who was present, updated the YLSEC on the BOG meeting. The Board thanks the YLSEC members who attended regional meetings. No new reports from JLAP.

6. **Report of WVU Law School Representative** – Mr. Gordon was not present. See report above.

7. **Committee Reports and Old Business**

**A. Young Lawyer Education and Mentoring**

1. **Practice Handbook** – Mrs. Counts

i. Ms. Counts has been getting some updates, including Family Law. Everyone was reminded of their assignments. Mr. Henry has been updating the website with regards to the handbook.

2. **Bridge the Gap** – Vice Chairperson Hayhurst and Ms. Counts

- i. Speakers have not been confirmed. YLSEC committee members were again assigned speakers to verify immediately.
- ii. Speakers for April 2020 Bridge the Gap must be confirmed by early December 2019 so that materials can be gathered and submitted on time.
- iii. A skype meeting for YLSEC has been scheduled for October 24, 2019 at noon to finalize speakers, travel, and loose ends for BTG.
- iv. Samantha Koreski and Lori Counts agreed to contact Bridgeport Conference Center catering in order to confirm options for BTG.

3. **Admissions Ceremonies** – No report.

**B. Law Student Education and Mentoring**

1. **Lunchtime Lecture Series** – Eric Hayhurst and Rob Zak organized a lunchtime lecture at WVU College of Law on October 14, 2019. This was well received by the WVU College of Law.

Judge Tucker is holding a Monongalia County lunchtime lecture in November in order to prepare newly court appointed public defenders.

2. **Bar Exam Box Lunches** – Ms. Bias

i. YLSEC, with the WVU College of Law, provided lunches for the July 2019 bar exam. Leftover lunches were taken to a local charity. In the future, YLSEC agreed to give a maximum budget allotment for lunches, instead of agreeing to split 50/50 in order to cut costs.

**C. Community Outreach**

1. **Special Projects/Public Service Committee** – Mrs. Brunicardi-Doss and Ms. Counts-Smith

i. Holiday project: The YLSEC decided to choose two families from two different locations this year. Taylor Coplin, Lauren Estep, and Angela

Brunicardi-Doss agreed to select and organize donations for a family in District 3, and Hilary Bright agreed to select and organize donations for a family in District 15. Lindsey McIntosh agreed to solicit volunteers from Kanawha County and assess interest there. Ashton Bias to send out draft letter from previous holiday drives.

- ii. Habitat for Humanity: Taylor Coplin has arranged a District 3 Habitat for Humanity project, scheduled for October 26, 2019 in Williamstown, WV. Orientation is at 8:45am. Lori Counts and Joni Nichols discussed organizing projects in Kanawha and Greenbrier counties in spring 2020.

**D. YLS Technology Committee – Ms. Bias and Mr. Henry**

1. Dane Henry updates the YLSEC website, and is planning a refresh of the website with Mike Mellace. They plan to give it a new face and overhaul. Old Bridge the Gap materials need to be removed.

**E. Budget Committee –Secretary Brunicardi-Doss**

1. Secretary Brunicardi-Doss was recently asked to be on the budget committee. Many of our budget line-items have been consolidated and cut, and thus we need to be reporting district events and using those funds so we can keep our current allotments.

**F. JLAP Liaison –Rob Zak attended the JLAP conference in summer 2019. The goal is to get the word out for JLAP and get funding needed. JLAP can assist in transitioning attorneys out who are retiring but need help to make sure clients are still covered. National conference – Rob Zak was not included as a young lawyer. Used for purpose of networking. Beth Walker has taken JLAP on as a project/mission she believes in. Growing, helping more people every year.**

The YLSEC must inform constituents regarding the fact that judges do not pay bar dues, inactive or otherwise, even though they are covered with JLAP and other services through the Bar. The Supreme Court used to pay and hasn't for several years, contributing to the decrease in our funds.

**G. Annual Meeting – Ms. Counts has had multiple conversations with Anita Casey regarding speaking and logistics for the annual meeting. Boxed lunches will be served at the annual meeting. Registration will likely be \$250.**

**H. District Events for the Current Year – Each representative gave brief updates regarding their districts.**

**I. Other Old Business**

**a. Attendance requirements:**

1. Attendance requirements – Meetings are mandatory, and if you do not attend regularly, the annual meeting will not be paid for by the WV State Bar.

2. If you have to cancel attendance after initially committing, you must cancel before the deadline or pay for the hotel and meal out of your own pocket.

**b. Lawyer Leadership Institute:** No report.

**8. New Business**

**A. Law School Orientation** – Secretary Brunicardi-Doss

- i. The YLSEC and the BOG volunteered to provide coffee and send volunteers to be present at the WVU College of Law orientation on August 15, 2019. Vice-Chairperson Hayhurst attended, greeted and spoke to new students on behalf of the YLSEC.

**9. Next Executive Committee Meeting** – January 18, 2020 – the State Bar Conference Center at 9:00 am.

Additional upcoming meetings:  
April 5-6, 2020 at the Greenbrier.

**10. Announcements** – No announcements.

**11. Adjournment:** Eric Hayhurst made a motion to adjourn. Motion seconded and carried. Meeting adjourned at 11:53 a.m.