

**The West Virginia State Bar
Young Lawyer Section – Young Lawyer Board Meeting**

**Stonewall Jackson Resort
January 22, 2022**

AGENDA

- I. **Call to Order** – Chairperson-Elect Bias-Harrell
- II. **Ascertainment of Quorum** – Chairperson-Elect Bias-Harrell – HAVE
- **Attendance:** Bias, McIntosh, Laird, Coplin, Cisco, Ball, Robey, Ford, Spolrich, Greybeal, Koreski, Zak, Bright
 - **Guests:** Anita Casey, Tom Scarr, Ben Mishoe, Shannon Smith

Tom Scarr passed out some brochures to the Board to take back and share.

Ben stated we will be at Cannan Valley, Pipestem, and Blennerhasset

III. **Review/Approval of Minutes from September 25, 2021 Quarterly Meeting**

ACTION REQUESTED: The Young Lawyer Board will be asked to approve the minutes with any changes or corrections.

Jay moved and Rob seconded

IV. **Reports of Officers:**

a. **Chairperson Doss – absent – Tom Scarr and Shannon Smith reported**

- Bar LGBTQ+ committee – new committee added to State Bar
- Annual Meeting – emphasis on technology at the CLE – speakers are set up and sponsors are set up
- Executive Director Search Committee – finalists, moving to the interview process. Hoping to have someone in place by March. They will shadow Anita for a portion of time.
- Work with CLE Commission – Ethics credits change. Currently 3 Ethics credits are required. Provided proposal to add a DE&I credit, Ethics, Law Office Management/Tech, Wellness. Hope to hear back by the April meeting.
- New position at the State Bar – Communications and Event Planning. Wants the executive director to be involved in that process.

b. **Chair-Elect Bias-Harrell**

c. **Secretary McIntosh**

- District 13-16 are up for reelection next meeting.

- CLE's are due this year and it is due June 30th.

V. **Report of WVU Law School Representative – Ms. Ridgeway**

- Lunch and Learn – 20 to 25 Students attended the last one. There is another one planned with Rob Zak.
- They have hired a Dean of Admissions
- Started back to school and full in-person. Allowed to do online learning for COVID and quarantines.
- SBA meeting next week.
- March 24th coordination of the Bars. Will be in Morgantown.
- The new brochure to Nakia to send to the 3Ls

VI. **Committee Reports and Old Business**

a. **Young Lawyer Education and Mentoring**

1. **Practice Handbook – Mr. Laird**

- Needs recommendations for who to update.
- Do a solicitation on the Bar Blast or the Website
- Check the Committee Chairperson to see if they have any experts.
- Publication credit.

2. **Bridge the Gap – Chairperson Doss, Ms. Koreski, Ms. Robey**

Spring 2022 Bridge the Gap – April 11, 2022 - Charleston, WV

- Jessica will lead.
- Discussed the previous the Bridge the Gap.

3. **Admissions Ceremonies – Secretary McIntosh**

Admissions Ceremony this Wednesday – we are still not allowed to do anything for the admission ceremony. Get a Bridge the Gap information for Admission.

b. **Law Student Education and Mentoring**

1. **Lunchtime Lecture Series – Mr. Zak**

Rob reported. The lunch and learn was about public practice.

The next one will be State Bar themed.

2. **Bar Exam Box Lunches – Ms. Robey**

Not sure if the law school will give money for this. They gave half the money last time. Thinking Chic-fil-a again. It was cheaper than Panera.

c. Community Outreach

1. Special Projects/Public Service Committee – Ms. Estep & Ms. Spolarich

Looking for Community Outreach projects. Discussed Habitat for Humanity again. Looking for a contact person.

Talk to Career Services about clothing donation. Add to the Agenda. Huntington has a dress for success program – Laci

2. 2021 Holiday Project – Chairperson Doss & District Representatives

- Morgan Spolorich did an adoption for 2 kids
- Jay did an Amazon Wish List for Charleston Liam’s Place – a supervised visitation area.
- Taylor did a Christmas Project for a Parkersburg Family.

d. YLS Technology Committee – Secretary McIntosh and Mr. Henry

1. YLS Website – Mr. Henry

- Updates on new website themes
- Social Media – Secretary McIntosh
- Dane is coming off the committee next meeting so need to find replacement.

e. Budget Committee – Secretary McIntosh and Ms. Koreski

No changes to any of our lines items. Budget should be getting approved.

f. JLAP Liaison – Mr. Zak

- Working with the legislature to protect privacy for those who participate in JLAP.
- Meeting quarterly.
- Need another representative

g. Annual Meeting – Chairperson Elect Bias-Harrell

2022 Annual Meeting – April 10-11, 2022 – Charleston, WV

- Bring professional clothing to donate to this meeting.
- Motion: Make clothing donation a service project - Koreski
 - Second – Rob/Morgan
 - Vote: Voted for it unanimously
- Discussed the banquet and CLE

Transition

- **JLAP**
- **Lunchtime Lecture Series**
- **Social Media**
- **Secretary**
- **Public Service Committee**
- **Holiday Projects**
- **Lunchtime Bar**

Bridge-the-Gap - Bridge the Gap April 2022

- Need to confirm space
- Registration space different from CLE
- Open registration early – need to figure out when
- Need to know how many we are going to have – what is the date we need to know this by?
- Set up rooms for speakers
- Speaker Checklist – what information the speakers need to know
- Discussed reaching out to same speakers
- Questions at the meet and greet
- Banquet is on Sunday, meeting is on Sunday
- Jordan/Eric/Hilary are still interested in presenting

Young Lawyer of the Year/Mentor of the Year Committee

- Committee – Jay Ford, Robin Cisco, Nicole Graybeal, Jessie Robey, Taylor Coplin
- Committee needs to let the winner know

h. District Events for the Current Year – District Representatives

- Jordan Laird – Lunchtime Judges
- Nicole Greybeal – nothing planned
- Morgan Spolarich – nothing planned
- Taylor Coplin – Did a Christmas project
- Jessie Robey – Getting donations for the closet and box lunches
- Samantha Koreski – Organized a CLE on lawyer wellbeing
- Rob Zak – Mon Bar meets every month but has not been in person
- Hilary Zak – Did a Toy Drive
- Robin Cisco – Training scheduled and will solicit for clothing drive
- Cassie Ball – Has a new Circuit Court Judge, there is a startup children's shelter opening up. Wants to get clothes to donate. Looking to get information from them about what is needed.

i. Other Old Business

1. Attendance Requirements – Secretary – discussed
 - Is COVID an excused absence

- Zoom link for people
- 2. Duties and Responsibilities
 - Put the mission statement at the top pf the Agenda

- VII. **New Business**
- VIII. **Regional Member Reports**
- IX. **Upcoming YLB Meetings**

April 10-11, 2022 – Embassy Suites, Charleston, WV (Annual Meeting/Bridge the Gap)

- X. **Announcements – Lindsey sending out update email.**
 - Amazon wishlist that constantly updates for the house.
- XI. **Adjournment**
 - **Motion to adjourn – Jay**
 - **Second Hilary**