

**The West Virginia State Bar
Young Lawyer Section - Young Lawyer Board Meeting Minutes
Embassy Suites, Charleston, WV
April 10, 2022**

MINUTES

- 1. Call to Order** – Chairperson-Elect Bias-Harrell
Meeting started - 12:02pm
- 2. Ascertainment of Quorum** – Secretary McIntosh
 - Brunicardi-Doss, Bias-Harrell, McIntosh, Hayhurst, Laird, Cornell, Coplin, Estep, Browning, Cisco, Ball, Robey, Ford, Spolarich, Pfeifer, Graybeal, Gordon, Koreski, Zak, Bright, Henry
 - Introductions – new and old members, New members were also present: Thomas, Moore, and Combs (George)
 - JLAP presenter Robert Albury (JLAP Exec Director) – May 20-22 is the JLAP State Conference. Nakia has been appointed to the Bar.
- 3. Review/Approval of Minutes from January 22, 2022 Quarterly Meeting**
Secretary McIntosh electronically disseminated the minutes from the last YLS Executive Committee Meeting, which was held on January 22, 2022 at Stonewall Resort.
ACTION REQUESTED: The Young Lawyer Board will be asked to approve the minutes with any changes or corrections. Jay Ford, moved; and Dane Henry, Seconded
- 4. Reports of Officers:**
 - A. Chairperson Brunicardi-Doss
 - New Executive Director, Mary Jane Pickens. Anita is still going to be around.
 - The Dean of the COL, behavioral health specialist. Working on the Bar passage rate – 54% last Bar Exam. Working on increasing diversity and inclusiveness in curriculum.
 - There is going to be an LGBTQ+ committee on the Board. They are working on their mission statement.
 - B. Chairperson-Elect Bias-Harrell – see below.
 - C. Secretary McIntosh – asked for recommendations for vacant districts of 12 and 15. Hilary Bright may have some people. We need to figure out if we have to run for election.
- 5. Report from Chairperson-Elect Bias-Harrell**
 - A. **Bar Leadership Institute in Chicago – Ashton, Ben and Anita went. It was a great meeting. Ashton met other Young Lawyer Board members. “Intention does not mean action.”**
 - B. **YLS Responsibilities and Bylaws – Reminder of the Responsibilities, new members signed understanding. Bylaws will be sent via email.**
 - C. **2022 Regional Meetings: Save the dates!**
- 6. Report of WVU Law School Representative – Ms. Ridgeway**
 - **There have been a few state bar activities at the COL. The combined bar reception. Eric, Anita, and Rob did a lunch and learn and that went over well. Barrister’s Ball for the first time in 2 years. There is a new behavioral health**

therapist put into the COL.

7. Committee Reports and Old Business

A. Young Lawyer Education and Mentoring

1. Practice Handbook – Mr. Laird

- **Jordan explained what the practice handbook. We are now soliciting practicing attorneys for the handbook in the Bar Blast. Asking that members send the email to their districts asking for people to volunteer to update subjects. Morgan has someone for DUI defense.**

2. Bridge the Gap – Ms. Koreski, Ms. Robey

i. Review of the Bridge the Gap Agenda

ii. Changes/Issues

- 64 registered. Need volunteers to help with room set up and wrangling at 7:45am. Starts at 8:30am.
- We will need to work on submitting paperwork after.
- We need someone to take over the BTG logistic.
- Next one is in November. Jesse and Taylor are going to be coordinators.
- Dane is going to send Taylor the survey for the attending people.
- Sam has the email list.

3. Upcoming Admissions Ceremonies

- **Ashton explained what we do during this. Still not doing this due to COVID. There are 8 people scheduled for admission on April 13th at noon. Need pictures.**

B. Law Student Education and Mentoring

1. Lunchtime Lecture Series – Mr. Zak, Secretary McIntosh – Eric reported how it went. Stated that it went well. This one was on the State Bar. Mitch is going to take this over as the Mon/Marion District rep.

2. Bar Exam Box Lunches – Ms. Robey – went well. Donated the remainder lunches to Manna Meal.

C. Community Outreach

1. Special Projects/Public Service Committee – Ms. Estep, Ms. Spolarich, Chairperson-Elect Bias-Harrell

- **Clothing drive. We have clothes and are going to donate the clothes to Step by Step- Westside Family Resource Center. Opens this month and they are taking donations. They need professional attire.**
- **OCI interviews are in the Fall. Let's coordinate with law school.**
- **Motion to donate the clothes that we got today to Step-by-step and the cloths we get at the next meeting to before OCI interviews in the Fall. Dane, moved; and Lauren, seconded.**

2. 2022 Holiday Project

- Be thinking for the next meeting.

D. YLS Technology Committee – Secretary McIntosh and Mr. Henry

1. Headshots and group photo to be taken immediately prior to Banquet at 6p.m. — PLEASE DO NOT BE LATE

2. YLS Website – Mr. Henry – need to see who is replacing Mike Mallace.

3. **Social Media** – Secretary McIntosh, Robin is going to help with this.

E. Budget Committee – Ms. Koreski

- **Met recently. No changes to the Budget. Should be getting approved at the meeting that is happening now. Just got ODC and JLAP budgets. Raises for State Bar staff were a part of the proposed budget.**
- **Budget committee meets usually December through March.**
- **Need someone on the budget committee. The Officers need to go to the meetings. – Bonnie has volunteered for this role.**
- **Need to get together a list of asks for our budget by the October meeting.**

F. JLAP Liaison – Mr. Zak and New Representative, Ms. Ball

- **Already covered.**

G. Annual Meeting and Banquet Agenda – Chairperson-Elect Bias-Harrell

- **Meet at 6pm**
- **Reception from 6:30 to 7:30**

H. District Events for the Current Year – District Representatives

- **Graybeal – hasn't been much since the Christmas drive, thinking about combining with another county.**
- **Spolarich – wants to do a holiday drive.**
- **Laird – Lunchtime series with the judges in the District**
- **Koreski – McCarthy Dinner working with Bar Association**
- **Bright – Judge Clawges has taken over caseload in Taylor County.**
- **Coplin – Did a holiday drive, and is working with Wood County Bar president for a happy hour event.**
- **Estep – doesn't have an update, taking to the State Board rep for clothing drive**
- **Henry – upcoming events in District 16. Legal Aid 20th anniversary.**
- **Browning – There are happy hours that are being held and Laci will work with the person arranging those to coordinate the clothing drive.**
- **Gordon – Looking at having an event before the summer.**
- **Ford – Bar Exam lunch, wants to do an event for clothing drive.**
- **Cisco – Working with New Hope Foster Home, working on collecting donations. Will have more info next meeting.**
- **Pfiefer – Yearly Judges reception**
- **Bias-Harrell – Wants to know if we could collect unused district funds for clothing drive items. Sarah Hall. Need to figure out if we have a way to reallocate the funds. Would like to identify students who need assistance in getting items.**
- **Motion to reallocate \$2000 to clothing donation project. Dane made motion, Seconded by Laci.**

I. Other Old Business

1. **Attendance requirements** – explained the attendance requirement. Must attend at least 2 quarterly meetings in order to get your annual trip paid for. Please let us know if you can't come.
2. **Duties and Responsibilities** – already gone over.
3. **Nomination Committee for Young Lawyer of the Year and Mentor of the Year**
 - a. **Young Lawyer of the Year** – Hannah West
 - b. **Mentor of the Year** – Andrew Cogar

8. New Business

- A. Overview of Election Rule and Process – Bias-Harrell went over this process.**
- B. Nominations – Taylor nominated. Laci nominated.**
- C. Elections - Taylor won.**
- D. Speeches, if necessary – none.**
- E. Farewell Remarks and Thank You to our past district representatives**

9. Next Executive Committee Meeting: Save the dates!

- 1. Locations: Canaan Valley, Pipestem, Blennerhasset, The Greenbrier
- 2. Dates to be announced
 - July 29th-30th – Canaan Valley Resort
 - October 21-22nd Pipestem
 - January 20-21st -Blennerhasset
 - March 26th-27th - Greenbrier

10. Announcements

- 11. Adjournment – Hilary made the motion to adjourn, Lauren seconded. Adorned at 2:28.**