

**The West Virginia State Bar
Young Lawyer Section – Young Lawyer Board Meeting
Canaan Valley Resort
Davis, West Virginia
July 30, 2022**

MINUTES

- I. **Call to Order** Chairperson Bias-Harrell
 - Meeting started – 9:04am
- II. **Ascertainment of Quorum** – Secretary Coplin
 - **Attendance:** Bias, Mcintosh, Coplin, Isner, Ball, Robey, Ford, Pfeifer, Thomas, Moore, Gordon
 - **Guests:** Anita Casey, Ben Mishoe, Shannon Smith
- III. **Review/Approval of Minutes from April 10, 2022 Quarterly Meeting**
ACTION REQUESTED: The Young Lawyer Board will be asked to approve the minutes with any changes or corrections. Jay Ford, moved; and Mitch Moore, seconded.
- IV. **Reports of Officers:**
 - a. **Chairperson Bias-Harrell**
 1. New Executive Director, Mary Jane Pickens. Not in attendance for July meeting, but Mary Jane will attend October meeting at Pipestem.
 2. Board of Governors reports:
 - a) Guest: President Ben Mishoe
 1. Budget – Board of Governors approved – sent to Supreme Court in May, still waiting on Supreme Court approval. –
 2. CLE Rules – Recommendations made for changes to CLE rules, changes are being proposed based on work between the Minority Lawyers Committee and CLE Commission.
 - b) Chairperson Bias-Harrell
 1. Job opening at disciplinary counsel
 2. Fellowship is being created in Anita’s name – recipient(s) will work with Legal Aid for summer.
 3. Law Day – ABA will announce the theme
 1. May 1st is Law Day
 2. Women in the Profession Bar Committee heavily involved – contact is Liz Stryker.
 3. Regional Meetings
 - a) Regional Meetings will take place throughout the fall – Chairperson Bias-Harrell sent out meeting assignments.
 1. Bonnie Thomas and Mitch Moore will switch assignments.

2. John Isner and Secretary Coplin will attend the Parkersburg meeting.

4. General:

- a) Introduction of members – new member John Isner.
- b) September service product planned with Board of Governors – see below.
- c) Future Meeting items:
 - 1. Potential for printed agendas/binders.
 - 2. New name tags.
 - 3. Pull overs: Motion Chair-elect, Jay seconded.

b. Chair-Elect McIntosh

- 1. Spoke on current YLS vacancies. Asked for recommendations for vacant districts:
 - a) **District 4** – (Clay, Jackson, Mason, Putnam, & Roane)
 - b) **District 12** – (Braxton, Pendleton, Pocahontas, Randolph, Upshur, & Webster)
 - c) **District 15** – (Barbour, Preston, Taylor, & Tucker)
 - d) **District 16** – (Berkeley, Grant, Hampshire, Hardy, Jefferson, Mineral, & Morgan)
- 2. Sending after meeting wrap up email template for board members to use to send to districts.

c. Secretary Coplin

- 1. Bridge the Gap Updates – see below.
 - a) Secretary Coplin will create a google drive for BTG to facilitate ability to create survey for participates and maintain planning documents.

V. Report and Introduction of the new WVU Law School Representative – MacKenzie Thaxton

- New representative just appointed – not in attendance.

VI. Committee Reports and Old Business

a. Young Lawyer Education and Mentoring

- 1. Practice Handbook - - Jordan laird
 - a) Chair-Elect McIntosh sending out list of handbook chapters – board members to review to determine contacts that could update needed chapters.
- 2. Bridge the Gap
 - a) Next BTG: October 17th in Bridgeport.
 - b) Anita – her suggestion to us – have Jack Bowman present on civility- we got a request for us to record his presentation.
 - c) Motion to allocate \$250 for speaker gifts – Robey, Mitch Moore seconded.
- 3. Admissions Ceremonies

- a) Chairperson Bias-Harrell attended a recent ceremony– if allowed will continue to attend.

b. Law Student Education and Mentoring

1. Lunchtime Lecture Series – Mitch Moore
2. Bar Exam Box Lunches – Jessie Robey
 - a) No lunches for February. Logistically has been difficult with the closing of restaurants, like Panera, we once used to cater the event.
 - b) Next meeting discuss alternative ideas for lunches.

c. Community Outreach

1. Special Projects/Public Service Committee – Nick Gordon
 - a) September- WV carry on Campaign- see below
2. Upcoming 2022 Holiday Project
 - a) In 2021 YLS did a holiday project with Liam’s place – in Charleston – supervised visit center, helped organize/facilitate gifts for parents to give their children during their supervised visitation
 1. Motion to work with Liam’s place again for a 2022 Holiday Project by Chair-Elect McIntosh, and seconded by Kassie Ball.
 - b) 2022 District Holiday Drives
 2. Taylor/John
 3. Bonnie/Mitch

d. YLS Technology Committee – Chair-Elect McIntosh

1. Working with Andrew Eden on any needed website updates.
2. Practice Handbook was removed- will be readded once updated.

e. Budget Committee

1. Bonnie Thomas will replace Samantha.

f. JLAP Liaison – Kassie Ball-

1. Attended JLAP CLE and met everyone on their Board.

g. District Events for the Current Year

1. Nick – commissioned a local artist for a t-shirt and poster to all young black attorneys in the state. Planning a potential event with Kim Crockett, the African American Representative for the Board of Governors.

h. Other Old Business

VII. New Business

• **Vacancies that need to be filled**

1. **District 4** – (Clay, Jackson, Mason, Putnam, & Roane)
2. **District 12** – (Braxton, Pendleton, Pocahontas, Randolph, Upshur, & Webster)
3. **District 15** – (Barbour, Preston, Taylor, & Tucker)
4. **District 16** – (Berkeley, Grant, Hampshire, Hardy, Jefferson, Mineral, & Morgan)

• **WV Carry-on Campaign**

1. BOG / YLS joint service project to raise awareness and funds for Mission West Virginia' Emergency Fund, which seeks to normalize experiences for West Virginia youth in foster and kinship care, while lessening stress and promoting self-esteem.
2. Event will be held in Charleston: Motion by Jay Ford to allocate \$500 donation from YLS to provide appetizers for event, seconded by John Isner.

VIII. **Upcoming YLB Meetings**

- **October 21-22nd Pipestem-** Chairperson Bias-Harrell will be absent
- **January 20-21st – Blennerhassett – Parkersburg**
- **March 26th-27th – Greenbrier**

IX. **Announcements**

- X. **Adjournment** – Jay Ford made motion to adjourn, John Isner seconded. Adjourned at 11:11 am.